



Hilltop and Brampton Pre-Schools

Hilltop Newsletter September 2008

Welcome back everyone, we hope you have had a good summer. I would like to add a special welcome to Tanya Slatter who is joining our team and will be working Tuesday, Thursday and Friday afternoons.

To help everyone settle in, here are some "guide lines" to promote the safe running of the group.

- The outside gate will be padlocked after the start of each session. To gain access during session time please use the bell on the gate or our phone number. If neither of these are successful please use the main school entrance.
- Please do not bring buggies into the playroom when bringing and collecting your child. They can be left near the window so that you can keep an eye on any children you choose not to carry inside.
- Children will be given the opportunity to play outside at every session, therefore suitable clothing is important: coats, wellies or sunhats and sun cream, no flip flops please.
- Coats, sweatshirts, boots and bags should be named.
- Please discourage your child from bringing toys from home unless they are for comfort and security.
- If you need to speak to staff please do so at the end of the session unless it is about the well being of your child during the session or about a change in collection details
- We have a good stock of Pre-school T-shirts £5 and sweatshirts £8 please ask if you would like one.
- A member of staff will be at the top gate (by the slope) to register your child leaving, please remember after this point your child is your responsibility.

Fees/Rota

Your fee slip/funding form is included with this letter. Please pay/return completed form as soon as possible; cheques should be made payable to 'Portishead playgroups'. Please note fees are now £8.50 per session.

Our helper's rota is by the notice board and your help is very much appreciated. If you would like to help please put your name down for a convenient day or see a member of staff (Please note – the parent helpers rota does not apply to our 2year old sessions. If your child is just starting with us please wait until they are fully settled before helping during a session. Some children take longer to settle, if you are at all concerned please speak to a member of staff)

Change of details

We are asking everyone to complete a new registration form as it is important that we hold the correct information regarding your child, such as telephone numbers, addresses, emergency contact details etc. We are also introducing a pass word system to enhance the protection we offer your child. It will be used in the event of an unscheduled collection being made by a person other than notified previously.



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AGM & Parents Evening

Our AGM and parents evening will be taking place on Monday 17th November at 8.00 p.m. at Brampton Pre-school, you are all invited to come along and meet your child's key person. We are looking for parents to join our committee, in particular a secretary and parent representatives. If you feel you could help and would like more information please ask.

Dates to remember:

September 8th - Committee meeting- Hilltop Pre-school - 8.00p.m.
October 27th- 4th November -
Half term holiday
November 17th -
A.G.M. & Parents Evening 8.00
p.m. Brampton Pre-school

Everyone welcome!