



Hilltop and Brampton Pre-Schools

Committee Meeting September 2008

Date	08/09/2008	
Present	Committee	Jon, Lisa, Rachel, Karen, Ruth
	Brampton Staff	Rose, Hilary, Caroline, Sue
	Hilltop Staff	Carole, Sue, Joanna, Debbie, Claire, Tanya, Geraldine, Kathleen
	Parent Reps.	
Apologies	Maggie, Steph, Sally	

1. Welcome.

- Jon welcomed everyone to the meeting.

2. Agree & sign minutes from last meeting.

- Signed and agreed.

3. Matters arising from last meeting.

- Canopy - Building Inspector requires Head Mistress or similar to be available for a visit.
- Training Courses - note given out to all staff explaining.
- Collection boxes at Brewsters - Rachel and Ruth to sort out.
- Garage now gone.
- Policies to be discussed with Rose and Carole.
- Cheque from Easyfunding £30.12 received.
- Evaluation forms from Early Learning discussed.
- School fees up to £8.50 from September 2008.
- Tesco - vouchers for schools to start again Spring 2009.

4. Chair's Report.

- Refer to Matters arising from last meeting.

5. Treasurer's Report.

- Carnival raised £115.46 down from last year.
- Fete - £140.35 down on last year.
- Sponsored events - Hilltop £307.60, £447.50 Brampton.



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- Precious moments £45.93.
- Photos £228.
- 31 August is year end, accounts being sorted, so far profit £13,000 against income and expenditure for last year, investment details to be received. Further monies awaiting to be taken from funds.
- BT is still in the name of Sally, individual names to be changed on their records to Carole and Rose.
- Pay rises - 4% rise from 1 September.
- Holidays rise to 5.2 weeks per year, Hilltop letters to be revised.

6. Brampton Report.

- Guttering problems need sorting.
- Waitrose leaflets collected for charity donations, i.e £1,000 per month to be split, to be distributed to parents.

7. Brampton Parent Reps. Report.

- None.

8. Hilltop Report.

- Say hello to Tanya - **CRB checks to be done.**
- Tarmac done, good job.
- Photographer back in November for both preschools.
- Sign and doorbell to be sorted.

9. Hilltop Parent Reps. Report.

- None.

10. Any Other Business.

- Committee members needed - a few people to be approached.

11. Next Meeting.

- 17th November 2008 - AGM.



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