Portishead Playgroups • Learning through play •

Hilltop and Brampton Pre-Schools

Annual General Meeting (AGM) November 2007

Date	12/11/2007	
Present	Committee	Sally, Lisa, Rachel, Ruth
	Brampton Staff	Rose, Hilary, Sue, Steph, Sally
	Hilltop Staff	Carole, Kathleen, Debbie, Sue, Claire, Joanna
Apologies	Julie Kirk, Caroline Peakman, Geraldine Cooper	

1. Welcome.

- Sally welcomed everyone to the AGM and Parents Evening and then gave a brief history of Portishead Playgroups.

2. Sign & Agree Minutes from AGM 2006; Readopt Policies & Constitution.

- Proposed Constitution - Maggie Furness; Seconded - Mel Prideaux
- Policies Proposed - Naomi Whiting; Seconded - Tamsin Evans
- Minutes of Last AGM - Signed, agreed and dated.

3. Matters arising from last AGM.

- None.

4. Chair's Report.

- Fundraising - Sally talked about various fundraising events, such as Victorian Evening, Quiz Night, Carnival, Summer Fete, Yellow Moon, Collection Boxes, Webb Ivory, T-Shirts, which events are much needed to carry on the Playgroup. Sally thanked everybody involved for their support.
- Website - this is still being maintained, big thank you to Pete Melson.
- Committee News.
  - Chris Vincent left the playgroup, Sally Taggart moved from Hilltop to Brampton.
  - Courses funded and achieved and further courses being done this year.
  - Business Meeting with North Somerset Council Early Years Department to look at viability of moving sites.
  - Graham Finch has now retired as gardener - any volunteers?
  - St Barnabus move - various meetings and negotiations. Sally thanked all staff, parents and volunteers for all hard work, especially in their own time, even all family helped.
  - Grant £6,800 received from Local Network Fund after a lot of hard work.
- Donations.
  - Brewsters Collection Boxes - received one collection so far of £350.
  - Axa Sun Life - sensory garden done.

- Carnival committee - £150.

- **Support..**
  - If anyone is able to do anything to help, no matter how small, more than welcome.
- **Parent Reps.**
  - Done a fantastic job, fundraising and attending meetings- big thank you.

5. Treasurer's Report.

- Total income £111,232 increase of £9,413 on last year due to revaluation of investment which has increased in value by £2,560.
- Main income from fees charged and education grants received and has increased by £10890, which is due to increased numbers in sessions and amount charged.
- Amount of income generated by our fundraising amounts to £3,751, details of which have previously been mentioned.
- Expenditure for year totalled £103,645, an increase of £10k on last year.
- Main expense for group being cost of staffing which increased by £6,156 largely due to salary increase. Wages of which are now being paid electronically. Remainder of expenses increased by £3,844 largely due to Hilltop move, some monies of which will be claimed back from Local Network Fund due to be received of £6,800.
- Profit and loss shows an excess of income of £7,587, which is slightly lower than last year, however once revaluation of investment held in reserve is removed we made a profit of £5,027, compared to a small loss of £168 last year.
- At end of year we had a balance of £27,719 plus investment, which we are required to maintain.
- Lisa thanked staff and committee for support in the past year.
- Lisa then presented flowers to Sally Melson from the committee.

6. Supervisor from Hilltop.

- Sue Marshall talked about the following:
  - 2007 - big move to St Barnabus, big thank to all committee, staff and parents.
  - 2-3 session doing well.
  - Local Network Fund received of £6,800.
  - Noah's Ark outing.
  - Christmas Party.
  - Leavers Party at Brewsters.
  - Reception teacher visits.
  - Welcomed new members and thanked existing members and goodbye to Sally and Julie.

7. Supervisor from Brampton.

- Hilary Finch talked about the following:
    - Various topics discussed over year ranging from seaside to animals around the world.
    - Christmas Party.
    - Noah's Ark.
    - Leavers Party.
    - Sponsored Trike Ride which resulted in obtaining new equipment.
    - Children In Need picnic.
    - Victorian Evening.
    - Carnival.
    - Summer Fete.
    - Christmas shopping night.
    - Reception teachers visit.
    - Visit to St Peters School.
    - Chris Vincent left.
    - Sally Taggart replaced Chris.
    - Thanks to committee.
    - Goodbye to Julie and Sally - thanks very much.

8. Election of new Committee Members.

- Jon Furness - nominated Sue Blackman, seconded Karen Rossiter.
- Maggie Furness - nominated H Torrington, seconded Carla Price.
- Karen Millington - nominated Tamzin Evans, seconded Lily Simmons.
- Re-elected:
    - Lisa Morgan - nominated Mel Prideaux, seconded Sue Mayger.
    - Ruth Mitchell - nominated Rachel Hawker, seconded Sue Blackman.
    - Rachel Hollier - nominated Sue Mayger, seconded Ben Newth.
- Parent Reps are to be:
    - Brampton - Sally Melson, Tamsin Evans, Lily Simeons, Carolyn Davies, Naomi Whiting.
    - Hilltop - Mel Prideaux, Sue Mayger, Helen Cocks, Tanya Slatter.

9. Any Other Business.

- Night out - 30th November "Running on Empty" - £5 a ticket, still on sale.
- Big thank you to Julie Kirk for years of help and assistance.
- Sally talked about her time on the committee.
- Rachel McClary, North Somerset Early Years talk about Childrens Literacy.
- Nicky from Preschool Learning Alliance also attended meeting.

10. Next Committee Meeting.

- 14 January 2008.

11. Next AGM.

- 17 November 2008.
- Meeting closed then parents evening took place.